



# DOCUMENT ORDER FORM

332 N. School St.  
 Honolulu, HI 96817  
 Tel: (808) 531-6847 Fax: (808) 528-2804  
 Email: info@cadmusproperties.com  
[www.cadmusproperties.com](http://www.cadmusproperties.com)

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City / State / Zip: \_\_\_\_\_

Phone / Fax : \_\_\_\_\_

Check Box:	Description	Price
<input type="checkbox"/>	Bylaws	25.00
<input type="checkbox"/>	Declaration or Amendments	25.00
<input type="checkbox"/>	Articles of Incorporation <i>(If Available)</i>	25.00
<input type="checkbox"/>	House Rules	25.00
<input type="checkbox"/>	Board of Directors Meeting Minutes <i>(Last 3)</i>	25.00
<input type="checkbox"/>	Annual Meeting Minutes	25.00
<input type="checkbox"/>	Financial Statement	25.00
<input type="checkbox"/>	Current Operating Budget	25.00
<input type="checkbox"/>	Reserve Funding Schedule	25.00
<input type="checkbox"/>	Insurance Summary	25.00
<input type="checkbox"/>	Property Info Form RR-105C	150.00
<input type="checkbox"/>	All of the Above	400.00
<input type="checkbox"/>	Lenders Disclosure	100.00
<input type="checkbox"/>	HOA Certification	200.00
<input type="checkbox"/>	**Updated RR-105C	100.00
<input type="checkbox"/>	Rush Order - Less than 5 Business Days	100.00

Total: \_\_\_\_\_

\*\* An updated RR-105C form can be obtained if the original RR-105C is not older than 6 months. Please provide a copy of page 1 of the original RR-105C with this order.

## Property Information

Property Name: \_\_\_\_\_ Unit # \_\_\_\_\_

Address: \_\_\_\_\_

City / State / Zip: \_\_\_\_\_

A representative from Cadmus Properties will call you when your doc request is ready for pickup. Orders generally take 6-8 business days so please plan accordingly. Method of payment: cash or checks payable to Cadmus Properties Corp.

**Sorry We Do Not Accept Credit Cards**

Please note that the information provided is as of the date you place your order. You will be charged for additional updates/revision if you fail to pick up your order in a timely manner. You will also be charged for orders that are place and not picked up. If you need to cancel your order please do so within 24 hours. If request if not given, you will be charged for your order